

# Ace Insurance School of Nevada

## Enrollment Agreement

Please Print Clearly

This agreement is between "Ace Insurance School of Nevada", 1785 E Sahara Ave. #390, Las Vegas, Nevada 89104  
Phone: 702-418-1936, aceinsuranceschool@gmail.com, hereafter known as the "SCHOOL" and

Name \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN LAST 4 NUMBERS \_\_\_\_\_

Address \_\_\_\_\_

Street

City

State

Zip

Telephone (\_\_\_\_) \_\_\_\_\_ Business Telephone (\_\_\_\_) \_\_\_\_\_

Employer \_\_\_\_\_ Email \_\_\_\_\_

Enrollment Date \_\_\_\_\_ Program Start Date \_\_\_\_\_

Student Initials	COURSE IN CLASSROOM	TUITION	BOOKS	CPE & FILING FEES	HOURS REQUIRED
_____	Life & Health	\$350.00	\$90.00+ \$7.55 Tax	\$18.00	40 Hours
_____	Property & Casualty	\$350.00	\$90.00+ \$7.55 Tax	\$18.00	40 Hours
_____	Life ONLY	\$300.00	\$90.00+ \$7.55 Tax	\$18.00	20 Hours
_____	Health ONLY	\$300.00	\$90.00+ \$7.55 Tax	\$18.00	20 Hours

### PAYMENT IN FULL AT TIME OF ENROLLMENT – NO EXCEPTIONS!

PROGRAM TUITION AMOUNT	\$
Effective date of catalog under which the student is enrolled	January 1 <sup>st</sup> 2024

PAYMENT DATE	STUDENT INITIALS		AMOUNT DUE	AMOUNT PAID
_____	_____	<b>Additional fee 9.5% to 10.9% charged for Credit/Debit card use</b>	\$ _____	\$ _____
		Business Check # _____	\$ _____	\$ _____
		<b>CASH</b> Accepted by: _____	\$ _____	\$ _____

Books Included with payment: YES NO Books given to student: YES NO By \_\_\_\_\_/S.I. \_\_\_\_\_

STUDENTS ARE REQUIRED TO SPEAK, READ, AND WRITE IN ENGLISH Student Initials \_\_\_\_\_

The SCHOOL does NOT guarantee a student will pass the State Examination. Student Initials \_\_\_\_\_

#### WARRANTY:

Student may repeat all or any part of the registered course for 31-day period, following the program start date, at no additional cost.

#### Non-Attendance or Failure to Complete Policy

Students will be withdrawn from the course on the 31<sup>st</sup> day from program start date, or the failure to complete the course by the 31<sup>st</sup> day from the program start date. Student Initials \_\_\_\_\_

#### New enrollment and tuition fees will be required.

Full \$350.00 enrollment tuition-40 hours, /full \$300.00 enrollment tuition –20 hours, and \$18.00 CPE & filing fees applies.

Student Initials \_\_\_\_\_

#### THIS AGREEMENT AND/OR FEES ARE NOT TRANSFERRABLE

The SCHOOL retains the right to CHANGE THE COMMENCEMENT DATE OF CLASSES AND START TIMES.

The SCHOOL retains the right to REVISE THE COURSE CONTENT, to improve or intensify the program, but in no case, will the student be liable for more than the original contract price of the course. Student Initials \_\_\_\_\_

I, the student or student's guardian have reviewed each section of the agreement and had the opportunity to ask questions.

Student Initials \_\_\_\_\_

## Entrance Requirements

All students enrolling at the School must be 18 years of age. A driver's license (or valid photo ID) must be provided. Students must also successfully pass an entrance exam. Entrance exam must have a passing score of 70% or higher.

## Credit for Previous Training

Credit for previous education and training will NOT be accepted at Ace Insurance School of Nevada.

## Nevada Student Refund Policy

NRS 394.449 Requirements of policy for refunds by institutions.

1. Each postsecondary educational institution shall have a policy for refunds which at least provides:
  - (a) That if the institution has substantially failed to furnish the training program agreed upon in the enrollment agreement, the institution shall refund to a student all the money the student has paid.
  - (b) That if a student cancels his or her enrollment before the start of the training program, the institution shall refund to the student all the money the student has paid, minus 10 percent of the tuition agreed upon in the enrollment agreement or \$150.00, whichever is less.
  - (c) That if a student withdraws or is expelled by the institution after the start of the training program and before the completion of more than 60 percent of the program, the institution shall refund to the student a pro rata amount of the tuition agreed upon in the enrollment agreement, minus 10 percent of the tuition agreed upon and the enrollment agreement or \$150.00 whichever is less.
  - (d) That if a student withdraws or is expelled by the institution after completion of more than 60 percent of the training program, the institution is not required to refund the student any money and may charge the student the entire cost of the tuition agreed upon in the enrollment agreement.
  - (e) Request to cancel a student's enrollment MUST be provided in writing and presented to the school's administrator, 3 days before program start date.
2. If a refund is owed pursuant to subsection 1, the institution shall pay the refund to the person or entity who paid the tuition within 15 calendar days after the:
  - (a) Date of cancellation by a student of his or her enrollment;
  - (b) Date of termination by the institution of the enrollment of a student;
  - (c) Last day of an authorized leave of absence if a student fails to return after the period of authorized absence; or
  - (d) Last day of attendance of a student, whichever is applicable.
  - (e) **REFUND WILL BE PAID BY CHECK FROM THE SCHOOL FOR TUITION AMOUNT ONLY**
3. Books, educational supplies or equipment for individual use are not included in the policy for refund required by subsection 1, and a separate refund must be paid by the institution to the student if those items were not used by the student. Disputes must be resolved by the Administrator for refunds required by this subsection on a case-by-case basis.
4. For the purposes of this section:
  - (a) The period of a student's attendance must be measured from the first day of instruction as set forth in the enrollment agreement through the student's last day of actual attendance, regardless of absences.
  - (b) The period of time for a training program is the period set forth in the enrollment agreement.
  - (c) Tuition must be calculated using the tuition and fees set forth in the enrollment agreement and does not include books, educational supplies or equipment that is listed separately from the tuition and fees.  
(Added to NRS by 1985, 989; A 1989, 1460; 1995, 325; 2005, 635)

### NO REFUND ON ANY BOOKS or MATERIAL PURCHASED FROM THE SCHOOL

- Placement in a job is not guaranteed, nor promised to graduate.
- Ace Insurance School is open to all persons who meet the entrance requirements, regardless of age, race, color, religion, national origin, disability, sex, sexual orientation or gender identity or expression.
- As evidenced by my signature below, that I understand by signing the enrollment agreement understands it and has received a copy of the catalog or brochure and understands it is part of the enrollment agreement.

Disclaimer: State licensing or employment requires a criminal background check for licensure or employment. Please contact Nevada Division of Insurance if you have any questions. 702-486-4009

To file a complaint; Contact: The Commissioners of Postsecondary Education at: [www.cpe.nv.gov](http://www.cpe.nv.gov)

STUDENT \_\_\_\_\_ DATE \_\_\_\_\_

SCHOOL REPRESENTATIVE \_\_\_\_\_ DATE \_\_\_\_\_